

Coleshill Town Council

Meeting of the **COLESHILL TOWN COUNCIL** held in the Town Hall, Coleshill on **WEDNESDAY, 28 FEBRUARY 2024** at 7:00 p.m.

PRESENT: - Cllr. Battle, Town Mayor, in the Chair.

Councillors: - Brett, Ford-Terry, Hayfield, Richardson, C. Symonds, P. Symonds, Tomkinson, Wallace and Wynn.

23/135 APOLOGIES

There were no apologies.

23/136 DECLARATION OF INTERESTS

No declarations of interest were made at this point.

23/137 MINUTES OF THE MEETING HELD 24 JANUARY

It was noted that Cllr. Richard Habgood was a parish rather than a North Warwickshire Borough councillor. With that amendment, the minutes of 24 January meeting were proposed by Cllr. Richardson, seconded by Cllr. Ford-Terry and **ACCEPTED** unanimously.

23/138 MATTERS ARISING FROM THE MINUTES

The order was in for the 20 replacement planters in the town and production was a 4–6-week lead time. There had been a hold up getting the artwork for the 20th planter, which was the special design commemorating Trooper James Munday.

The Turkish Barbers did not need change of use permission as A1 use included hairdressing.

23/139 MAYOR'S UPDATE

The Mayor had attended a number of charity events to assist with fund raising.

For his own charities, there was to be a Barn Dance on 23 March and Elvis by Candlelight on 26 April.

23/140 POLICE UPDATE

PCSO Mohsin Yaqub was in attendance to describe a Crime Prevention event where 16 information and resource packs were given out.

There had been increased patrols near the station and Mo was raising funds for banners to advise of the need for safe parking at schools. Recent crime numbers were vehicles without tax (3), vehicle wing and part stripping (2), Land Rover stolen (1) and a number of off-road bike sitings, particularly at Memorial Park.

Residents raised the issues of fly tipping at Packington Lane (Borough Council, not police controlled) and the late-night road gatherings and open drug dealing between the Red Lion and Coleshill Hotel.

23/141 **PARTICIPATION OF THE PUBLIC**

On the fly tipping matter, Mr. Tony Baker added that, while it was Borough Council controlled, the police could act over imprisonment of offenders, where charged.

23/142 **UPDATE FROM BOROUGH AND COUNTY COUNCILLORS**

Cllr. Peter Fowler spoke about work on quad bike controls, the Green Man Crossing and its cameras to pick up on no-right-turn offences, pending air quality monitors and letters to drivers /parents regarding parking at High Meadow School.

He also mentioned the Borough Councillors' Community Grants Scheme, the Borough Council's focus on Place Management and street cleanliness and new dog fouling policy from 4 March. He hoped that some Coleshill housing tenants would volunteer to represent the town on the Borough Council's Housing Tenant's Group.

23/143 **PATHWAY FROM GREEN LANE TO CASTLE DRIVE**

At the January meeting, Cllr. Dave Humphries agreed to look into this responsibility, with County Pathways, and to report back at the next meeting. As he was not present, this was deferred to the March meeting.

23/144 **HIRE ARRANGEMENTS ON THE COUNCIL'S OUTDOOR SPACES**

Policy issues were discussed, at the request of the Mayor, covering Event Plans & Risk Assessments to be in before the date of the event, the need for commercial /professional company's assisting where there were crowd control issues for large numbers attending and pre-agreeing best locations for certain events (e.g. Fireworks Night).

There was specific reference to the Carnival Committee Fireworks event. Cllr. Richardson declared a personal interest as a member of the committee but Cllr. Ford-Terry pointed out he was no longer a committee member, adding that, at the last event, he had had to stay with the bonfire all night, for safety reasons.

Cllr. Brett thought ticket issuing would help to control numbers but Cllr. Wallace pointed out it was difficult to close off access areas that were not fenced. The Mayor proposed and Cllr Wynn seconded that no bonfires should be allowed on any Council grounds forthwith. A vote was taken and it was **RESOLVED** by majority.

It was added that the Council should be aware of the constitution of the hiring organisation (e.g. whether voluntary or commercial and private or public limited).

It was **AGREED** that outdoor hires should remain at £20 per hour, as the standard rate.

23/145 **FEES AND CHARGES FOR 2024/25**

The Council's fees and charges were contained in a booklet which had been circulated and increases were normally discussed in advance of the start of the new financial year. Those under consideration included room hire charges, cemetery charges, benches,

storage space and football pitches. (The outdoor events charge was discussed on the previous agenda item.)

It was proposed and seconded by Cllrs. P. Symonds and Tomkinson to have a general percentage increase of 5%, rounded to a sensible figure, with some exceptions. This was **DECIDED** by majority vote.

The exceptions to this were then discussed. On football pitches, Cllr. P. Symonds proposed and Cllr. C. Symonds seconded that 20% increases be made for the Senior and Junior pitches (£600 and £300 as the new rates) with 5% increases to the training session bookings. It was also **RESOLVED** that grave digger charges could be passed on during the year. All the above were voted on, nem. con.

23/146 **RISK ASSESSMENT SCHEDULE FOR 2023/24**

The Town Clerk had circulated a schedule of risks and measures to control the impact of an occurrences. Members noted that member training was a priority, particularly on registry, revision and declaration of interests. The WALC training facility was seen as ideal and dates were to be organised by the **Town Clerk**.

The schedule was **CARRIED**, nem. con.

23/147 **PLANNING APPLICATIONS**

These were the agreed comments to forward to the Borough Council:

Appl. No.	Address	Applicant	Prop. Development	Comment
DOC/2024/0007	Land adj. to Coleshill Manor, South Drive, Coleshill, B46 1DF	The Wall Of Answered Prayer	Discharge condition 12 (landscape and ecological plan) of pl. permission PAP /2019/0701 dated 11/08/2020.	No objections.
PAP/2024/0039	Tame Lodge, Blythe Road, Coleshill, B46 1AH	Mr Matthew Oakley	Removal two silver birch trees that have TPOs on them. Reason is due to close proximity of trees to extension being built.	The Council objected in that the trees had TPOs in advance of the desire for the extension.
HS2/2024/0002	HS2 Coleshill 3-5 & Manor Drive Embankments, Coleshill Manor Cutting & Bham Spur Dive-under,	High Speed Two (HS2) Ltd	Sch 17 - plans and specifications	The Council supported the views expressed by the HS2 SMZ group.

	Birmingham Rd, Coleshill.			
HS2/2024/0003	HS2 Marsh Ln Embankment, Land West Of Jn 8 M42, Coleshill Road, Water Orton	High Speed Two (HS2) Ltd	Sch 17 - plans and specifications	The Council supported the views expressed by the HS2 SMZ group.
PAP/2024/0090	Cole End Park and Nature Reserve adj. to 2, Old Mill Rd Coleshill B46 1BG	Warwickshire County Council - Forestry	T1 - Salix fragilis (04W0) - re-pollard back to previous pollard points, sever ivy at 1m to aid future inspections.	No objections.
PAP/2024/0087	Petworth House Pound Lane, Coleshill B46 3EN	Mr Anthony Nash	Works to tree in Conservation Area for 30% reduction of crown height to beech tree in back garden	No objections.
PAP/2024/0096	65 Brendan Cl, Coleshill B46 3EF	Mrs Yvonne Sullivan	Works to tree in Conservation Area - fell holly tree in front garden	No objections.
HS2/2024/0004	HS2 Coleshill No. 2 Embankment Green Lane, Coleshill	High Speed Two (HS2) Ltd	Sch 17 - plans and specifications	The Council supported the views expressed by the HS2 SMZ group.

23/148 **REGULAR HIRING OF THE TOWN HALL**

This item had been added at the request of the Mayor. At this point, Cllr. Wallace declared a personal interest in any discussions relating to Coleshill Drama Group.

Cllr. Hayfield had been in contact with staff members about room booking clashes between regular hirers where staff felt pressurised to rule on resolution. He had been in liaison with the Mayor and they wished to propose and second that a group of 3 members should form a consultation group and Cllrs. Brett, Ford-Terry and Richardson agreed to do so, with the Mayor in office to join them. Members **RESOLVED** this by consensus.

23/149 **UPDATE FROM OUTSIDE BODIES**

The latest Grammar School Trust meeting had been attended by Cllr. P. Symonds, where there had been the usual request from schools.

On behalf of the Coleshill Partnership, Cllr. C. Symonds outlined its projects discussed at the Cameo Suite, like delivering the IPM report and new events website and events.

Cllr. Wallace had attended a meeting of the Simon Lord Digby Trust, which included a request for funding from a client of the Hub. This was paid into an account that Mr. Hundleby, Hub volunteer, administered privately. It was to be investigated by the **Town Clerk**.

23/150 **TOWN CLERK REPORTS**

Interview date for Receptionist had been agreed for 12 March. Cllrs. Ford-Terry, Hayfield and Wynn had all given availability to join with one member of staff.

The Council had been successful in its bid for 2 Nomad cameras which should allow coverage of the Community Centre area on station Road / Temple Way.

6 June 2024 marks the 80th anniversary of D-Day and members were keen to support the Beacon and souvenir flag elements.

The personal injury claim relating to a Memorial Park incident had been settled by the Council's insurer.

23/151 **FUTURE AGENDA ITEMS**

Pathway from Green Lane to Castle Drive.
Commemorating 50 Years of Local Government (from the May 1974 restructure).
Standing Orders revision (e.g. members standing to speak).
Condition of the Parish Churchyard pathway.

23/152 **ASSET OPPORTUNITY**

This was discussed under the confidential section.

Members **AGREED** unanimously that the **Town Clerk** should contact the agencies and potential partners involved to develop a Business Plan for consideration at a future meeting, possibly an Extra-Ordinary one.

There being no further business, the meeting ended at 9.45 p.m.

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Town Mayor